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Addendum to OL/FMD Weekly Report, Period Ending 1 June 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

25X1 a. "Celebrating the Spirit: An Olympic Commemoration" is
 25X1 the 1-30 June show in the Exhibit Hall, Headquarters. Memorabilia
 25X1 from summer Olympics, collected by [redacted] are displayed
 under the direction of the Interior Design Staff, FMD/OL. [redacted]

* *WAS FINAL* b. ~~The memorial plaque dedicated to the air crews and ground support personnel of Air America, Civil Air Transport, Air Asia and Southern Air Transport who died while serving in Asia, was unveiled at the Agency's annual Memorial Day ceremony on 31 May. Installation of the plaque will be the 1E corridor where it meets 1F in Headquarters. All coordination for manufacture of this plaque, which is a modified version of a larger model at the University of Texas in Dallas, was directed by the Interior Design Staff, FMD/OL,~~ *THE PLASQUE*
 25X1 *COORDINATED THE MANUFACTURE OF A*

Major Events that Occurred During the Preceding Week:

25X1 g. Scattergood-Thorne Property Renovation: No response has been received from the Virginia Department of Highways regarding the Agency proposal to put the Scattergood property fence within the Route 123 right-of-way, and Operations, FMD/OL, is proceeding with the original proposal to put the fence on the property line. [redacted]

25X1 h. Day Care Center Project: The results of the study and cost estimate of the Child Day Care Center (CDCC) relocation were presented to the Director of Logistics on 31 May. Once a new site for the CDCC is selected, a construction contract is expected to be awarded before 30 September. [redacted]

25X1 i. Significant Construction Projects: Representatives of Operations, FMD/OL, met with Smith, Hinchman and Grylls (SH&G) in Detroit to review the 95% construction documents for the DCI/OGC area on the sixth floor of the New Headquarters Building. [redacted]

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3. Upcoming Events:

A "Black Start" test of the Headquarters Electrical Load Management System is scheduled for 17 July. The test will consist of opening breakers M-1 and M-2, which are the only source of electrical power to our site from Virginia Power Co., and confirming that the Electrical Load Management System will start the emergency electrical generators and properly distribute the electrical power. The test will be directed by the Engineering Branch and will require the participation of Ogden Allied operating technicians. Proper notice of this test will be issued.

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OL/FMD WEEKLY REPORT

PERIOD ENDING 1 JUNE 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

None.

2. Major Events that Have Occurred During the Preceding Week:

a. On 25 May 1988, the Contracts Staff, FMD/OL, completed negotiations with RTKL Virginia Corporation to acquire designs and construction documents for access flooring and architectural windows in support of the Headquarters Backfill Program. [REDACTED]

b. The OIT [REDACTED] Center move was completed at 1430 hours, Sunday, 29 May. The coordination and teamwork between the Offices of Information Technology, Security and Logistics were the contributing factors for this successful move. A detailed report will be submitted by 3 June. [REDACTED]

c. Status of Chilled Water Lines: No change.

d. Significant Meetings with Officers Outside OL: The Chief, Motor Pool Branch, FMD/OL, met with representatives from the Polygraph Division, Office of Security (OS), [REDACTED] to discuss future transportation requirements. OS plans to move their Headquarters polygraph operations [REDACTED] increasing the daily requirement by an additional 50 passengers a day. Additional transit buses will be required to fulfill these changes. [REDACTED]

e. Significant Customer Service Efforts: On 24 May, the Mail & Courier Branch met a critical, short-fused requirement from the Office of General Counsel (OGC) to obtain material from the Justice Department and to make same day delivery of the material to the legal staff in OGC. This requirement was accomplished outside normally scheduled courier runs, in coordination with Justice Department and OGC personnel. [REDACTED]

f. During this period, the Integrated Logistics Support Program (ILSP) Staff received four tractor trailer loads of CorryHiebert furniture for the New Headquarters Building, North Tower. [REDACTED]

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3. Upcoming Events:

None.

4. Management Activities and Concerns:

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Personnel: reassigned from FMD/OL.

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Chief
Facilities Management Division